



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

**WEEK COMMENCING 8 SEPTEMBER
2014**

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 19 SEPTEMBER
2014**

12 SEPTEMBER 2014

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Strategic Finance and Resources) – 8th September, 2014

Report 4 The Exercise of Delegated Authority in the Write-off of Debt Owing to Coventry City Council in 2013/14

Recommendations

The Cabinet Member is requested to:

- 1) Review the level of write-offs authorised under delegated authority.
- 2) Agree to receive a further report at the first meeting of the new municipal year 2015/16 to provide an update for the period April 2014 to March 2015.

The above recommendations were approved.

Report 5 Agency Workers and Interim Managers – Performance Management Report Q1 (1 April to 30 June 2014).

Recommendations

The Cabinet Member is asked to:

1. Approve monitoring processes to continue for both Agency workers and Interim Managers
2. Endorse compliance with the corporate policy on the recruitment of Temporary Agency Workers through the Master Vendor, Pertemps for the Q1 period and Interim managers
3. Review the Q1 spends for 2014/15 with the previous Q4 spends for 2013/14.
4. Instruct officers to continue to work towards reducing expenditure on the use of agency workers.
5. Approve that future orders are not accepted if no reason is given for the need for the agency worker

The above recommendations were approved, together with the following additional recommendation:

6. Request officers that in future reports concerning agency workers monitoring, additional information be provided on all agency worker contracts used outside of the Master Vendor contract.

Report 6 12 Month Cumulative Sickness Absence 2013/2014

Recommendations

Cabinet Member (Strategic Finance & Resources) is asked to receive this report providing sickness absence data for the 12 month period of 2013/14 and endorse the actions taken to monitor and manage sickness.

The above recommendation was approved.

Report 7 3 Month (April – June 2014) Cumulative Sickness Absence 2014/2015

Recommendations

Cabinet Member (Strategic Finance & Resources) is asked to receive this report providing sickness absence data for the 3 month period of April – June 2014 and endorse the actions taken to monitor and manage sickness.

The above recommendation was approved.

Report 8 Final Hospitality Statement and Charity Appeal for the Mayoralty of Councillor Gary Crookes for 2013-2014

Recommendations

The Cabinet Member is recommended to note:

1. The outturn of £68,236.82 for the Mayoral year and approve the contents of the report which describes how the hospitality budget was spent on an event-by-event basis; and
2. The final sum raised for the Lord Mayor's Charity Appeal.

The above recommendations were approved.

Cabinet Member (Culture, Leisure, Sports and Parks) – 9th September, 2014

Report 4 War Memorial Park Water Feature e-Petition – Request to Remove the New Charge for Children Using the Water Feature

Recommendations

The Cabinet Member (Culture, Leisure, Sports & Parks) is recommended to:

1. Approve that, in consideration of the low level of income anticipated to be achieved and the impact this charge may have on families, the charge for children to use the water feature be withdrawn.

The above recommendation was approved.

Report 5 A Vision for Allesley Park Walled Garden

Recommendations

The Cabinet Member (Culture, Leisure, Sports & Parks) is recommended to:

1. Approve the adoption of “A Vision of Allesley Park Walled Garden” as a framework for the future development and management of the Walled Garden.
2. If recommendation 1 is approved, to agree to the submission of an external funding application (first-round) to the Heritage Lottery Fund for c£480,000.
3. Agree that if successful at the first-round stage, a further report is submitted to a future meeting outlining the proposed project, financial implications and seek approval to enter into a contract with the Heritage Lottery Fund for the funding offered to deliver this proposed project.

The above recommendations were approved.

Cabinet Member (Business, Enterprise and Employment) – 11th September, 2014

Report 3 Draft Strategic Housing Land Availability Assessment (SHLAA) – Technical Evidence Paper (2014)

Recommendations

The Cabinet Member is requested to:

1. Approve the publication of the “Draft Strategic Housing Land Availability Assessment (SHLAA)(2014)” to support the period of public engagement associated with the Council’s new Local Plan document. This will be made available for public engagement between 12th September and 31st October 2014.

The above recommendation was approved.

(NOTE: Pursuant to Paragraph 19 of the City Council's Constitution, Councillor Skipper, the Chair of the Scrutiny Co-ordination Committee attended for the consideration of this matter and agreed the need for urgency such that call-in arrangements will not apply. The reason for urgency is that the publication of the draft Strategic Housing Land Availability Assessment (SHLAA) update forms an integral part of the Local Plan public engagement process, which commences on 12th September, 2014. This is particularly in relation to the Duty to Cooperate and the Council’s on-going engagement with its neighbouring authorities in relation to housing need and supply. The SHLAA is also a technical evidence paper, which will help inform local communities and stakeholders about the Council’s housing land supply and allow for consultation feedback to be collected and used to help inform the final version of the document. As such, it is urgent that the draft SHLAA be made available alongside the Local Plan paper to support the public engagement process.)

Therefore call-in will not apply to this item.

Report 4 Report Recommending the Confirmation of the Article 4(1) Direction

Recommendations

The Cabinet Member (Business, Enterprise and Employment) is requested to:

- 1) Ratify the decision to serve the immediate Article 4 Direction on 2nd May 2014;

- 2) Approve the confirmation of the Article 4(1) Direction on Copsewood Grange and Lodge, New Century Park, Allard Way, Coventry.

The above recommendations were approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



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